



PAYROLL DEPARTMENT

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Tax Sheltered 403(B) and Direct Deposit

Dear Stockton Unified School District Employee:

The Stockton Unified School District offers benefits known as 403(b) Tax-Sheltered Annuities and 457 Deferred Compensation Plans, as well as the opportunity for Direct Deposit, to all of its employee types, both regular and substitutes.

Tax sheltered 403(b) or 457 plans

It is the employee's responsibility to start, change, or stop these benefit deductions. Contact our third party administrator "The OMNI Group" at, 877-544-6664 or visit their website at, www.omni403b.com for additional information. It is also the employee's responsibility to insure that all deductions are properly posted on their payroll warrant. The employee must notify Payroll immediately if there are any discrepancies by calling the Payroll Help Desk at (209) 933-7001, Ext 1.

Direct Deposit

It is the employee's responsibility to start, change, or stop direct deposit by filling out a "Direct Deposit Authorization Form" located in the Payroll Department or you can find it in the Payroll page on the District's website.

If you are a former employee signing up to work as a substitute, existing information on file such as Tax sheltered 403(b), 457 plans, and/or direct deposit **will remain in effect unless terminated in writing by the employee.** Contact our third party administrator "The OMNI Group" at, 877-544-6664 for additional information or visit their website at www.omni403b.com.

The Payroll Department is located at 701 N. Madison St., Stockton, CA 95202. We are open Monday through Friday from 7:30 a.m. to 4:30 p.m. Should you have additional questions, please call the Payroll Help Desk at (209) 933-7001, Ext 1.